



# COVID 19 CLEANING PROTOCOL 2022

## ASCRIB COTTAGE APARTMENT – RED RISK

### Refer to document CLEANING PROTOCOLS 2022

In the interest of safety and simplicity, this protocol will be used for all guest gaps of less than 72hrs, where NO infection is either suspected or confirmed

## GUEST ARRIVAL

The property was cleaned for you arrival today, in line with our red protocol as detailed in our Covid information folder which can be found in the sitting room.

## GUEST CHECKOUT

In the interest of suppressing the Covid 19 virus and in accordance with ASSC Cleaning protocols approved by ScotGOV it would be much appreciated if you would undertake these 5 small tasks before checking out of our property. This will assist in protecting the incoming guests, our cleaners and the wider community. Thank You and Stay Safe.

1. HEALTH DECLARATION – Please ensure to email this to owner on Friday Evening enquiries@staywithusonskye.co.uk
2. REMOVE RUBBISH & RECYCLING – Please bag and remove all rubbish, recycling, bottles & jars (see notice board by porch door for guidance).
3. CHECK ELECTRIC METER READINGS. We will take meter readings and email any balance due. Please check the meter readings for your own interest.
4. BEDDING  
Duvet Covers & Pillow Slips: Please remove and place in black laundry bag & tie shut.  
Mattress & Pillow Protectors: Please remove and place in white laundry bag & tie shut.
5. AIR THE COTTAGE – Please open all windows to let air through the cottage prior to our cleaner's entry. Please take care that upstairs windows will not blow open or let rain in.

| <b>ELECTRICITY METER READINGS</b>                            |            |                     |                   |
|--|------------|---------------------|-------------------|
| Meter No   | ██████████ | ██████████          |                   |
| Reading on Departure   |            |                     | <b>TOTAL USED</b> |
| Reading on Arrival   |            |                     |                   |
| Units Used   |            |                     |                   |
|  |            | Unit cost @25p*     |                   |
|  |            | Free electric       | - £35.00          |
|  |            | <b>Electric due</b> |                   |
| <b>The clean today was fully completed as detailed below</b> |            |                     |                   |
| Signed   |            | Date                |                   |
|  |            | Time                |                   |

\*May fluctuate with standard rate at time of booking – correct at June 2022

*Thank You for your assistance & we hope you enjoy your stay*